

sarah foster

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education

2002 to 2006 B.S., Psychology, Minor: Graphic Design and Fine Arts, Towson University, Baltimore, MD
Summer 2005 Graphic Design Summer Intensive Course, New York University SCPS, New York, NY

experience

2007 to Present Good Egg Design, Wheaton, MD | Designer
As a designer at Good Egg Design I designed brochures, catalogs, direct mail, illustration, invitations, letterhead, press kits, promotional materials, signage, tradeshow graphics, banner advertising, email campaigns, jump pages, web sites, logos, branding and marketing strategy for an assortment of clients including Coca-Cola, SimplySoles, Jeanne Jarvaise and The Marathon Club.

2006 to Present St. Peters Episcopal Church, Ellicott City, MD | Web Designer and Administrator
I was responsible for the design and development of the new parish website, as well as routine web maintenance and content updates.

2004 to 2007 Crystal Underground, Ellicott City, MD | Manager
As a manager at Crystal Underground I was responsible for assisting *customers in the store, handling financial transactions, scheduling, and other day-to-day tasks such as cleaning and creating jewelry. I also designed the store website as well as printed material such as promotional postcards and customer handouts.

2004 to 2005 Bath & Body Works Flagship Store, Towson, MD | Sales Associate
As a sales associate I performed many jobs around the store, these included providing excellent customer service to patrons, completing register transactions, maintaining a clean and orderly store, as well as assisting with opening and closing duties.

2004 to 2003 Towson University Fitness Center, Towson, MD | Floor Staff
While working as a member of the fitness floor staff it was my job to check guest identification upon entering the facilities and keep the fitness floor and exercise equipment clean and in working order. I also assisted guests with using machines and other equipment. In addition to these tasks I also created gym bulletin boards and compiled a monthly fitness news letter.

skills

Adobe Photoshop CS3, Adobe Illustrator CS3, Adobe InDesign CS3, Adobe ImageReady, Adobe Dreamweaver CS3, Microsoft Word, Microsoft Excel, Microsoft Outlook, Mac & PC Operating Systems